

**Rules and Regulations for Providing the Financial Sponsorship to
Conferences Organized in IEEE Uttar Pradesh Section
(Approved in ExCom Meeting held on 14 October 2021)**

Preamble: In last several years, Section has received several requests for financial sponsorship to conference organised within UP Section. As per current IEEE policy, if conference is only technically sponsored from Section, conference organizers need to pay USD 1450 (for technical sponsorship) + USD 22 per paper (for uploading papers on IEEE digital library). This increases conference budget by 3 to 4 Lacs approximately. If the conference is financially sponsored by the Section, this cost will not be applicable to the organizers, and they can save this money.

Formation of Committee:

Based on above preamble, Section has formed one committee to look into this issue and form the rule and regulations for financially sponsored conference by UP Section. Chairman, UP Section formed a committee of following members.

1. Prof J Ramkumar, Past IEEE UP Section Chair, Convenor
2. Prof Asheesh K Singh, Immediate Past IEEE UP Section Chair, Member
3. Prof SN Singh, Past IEEE UP Section Chair, Member
4. Dr Seema Awasthi. IIT Kanpur, Member
5. Prof Ajay Rana, Amity University, Member
6. Prof RK Dwivedi, TMU Moradabad, Member
7. Prof Dilip K Sharma. GLA Mathura, Member

Committee Recommendation:

The committee has discussed this matter and provided the following rules and regulations for the conference which can be considered for financial sponsorship:

Category-1

1. Section Conference (UPCON) will be considered for financial sponsorship.
2. Conferences, which are jointly organized by two or more Sections and/or India Council on a rotational basis among the participating Sections, will be considered for financial sponsorship.

Category-2

The other conferences may also be considered for financial sponsorship provided,

- The conference application is for **3rd** or more editions of the conference. Previous two editions should have been technically sponsored by UP Section.
- All previous editions were successfully organized without any complaint and dispute.
- Chair of the IEEE UP Section, if agrees, will also be one of the General Chairs of the Conference.
- A good representation of the members of ExCom IEEE UP Section has to be provided in conference committees.
- The organizing institute is having at least **30** active student members and **15** professional members.
- The organizing institute has already organized at least **10** IEEE Sponsored/Supported events, which have already been reported in L31 vTool within last 12 months.
- At least 5 foreign participants should participate the conference in various capacities.
- Organizers should agree to pay **Rs 1,00,000/- or 25 %** of the total conference registration fee, whichever is maximum, to the IEEE UP Section (for students, WIE, YP and humanitarian activities in the section).
- Organizing institute cannot have more than **one** financial sponsored conference in a year other than of Category one.
- In one calendar year, Section will financially sponsor maximum **10** conferences (in this category).
- The registration fee of the conferences must be approved by the ExCom. Good rebate should be given to the members of the section.

These Rules and Regulations for Providing the Financial Sponsorship to Conferences Organized in IEEE Uttar Pradesh Section is to be reviewed every year by ExCom.