

IEEE UTTAR PRADESH SECTION BYLAWS

In all instances, the *Institute of Electrical and Electronics Engineers (IEEE) Bylaws, Constitution, IEEE Policy Manual, and Regional Activities Board (RAB) Operations Manual* shall prevail when there is a conflict between these documents and Section Bylaws.

ARTICLE I - Name and Territory

Section 1

This organization shall be known as the IEEE_Uttar Pradesh (UP) Section.

Section 2

The territory of the Uttar Pradesh Section, as approved by RAB, includes the following:

1. State of Uttar Pradesh
2. State of Uttaranchal

ARTICLE II - Membership

Section 1

Section members are individuals of Associate or higher grade membership residing within the boundaries of the Section, or who live or work in a neighboring Section and have requested Contiguous Section Membership status from the Regional Activities Board. IEEE Society Affiliates are not members of the Section, but they will be notified of Section events and are welcome to participate.

Section 2

Only the section members with the grade of Member or higher may vote in Section elections; Associate and Student members are not eligible to vote.

Section 3

Only the section members of Member or higher grade may hold elected office, or chair a Section Committee.

ARTICLE III - Officers

Section 1

The elected officers of the Uttar Pradesh Section shall be

1. Chairperson
2. Vice Chairpersons (two)
3. Secretary
4. Joint Secretary
5. Treasurer

Section 2

The term of office of the elected officers shall be one year and shall begin on January 1. However, outgoing officers shall continue until their successors are duly elected and take office.

Section 3

No officer may serve in the same position for more than two consecutive years.

Section 4

Any vacancy occurring during the year shall be filled by a majority vote of the Section Executive Committee.

Section 5

The duties of the elected officers shall be as specified in the RAB Operations Manual.

ARTICLE IV - Standing Committees

Section 1

The Standing Committees of the Section shall be as follows:

1. Finance
2. Membership Development
3. Awards and Recognition
4. Professional Activities
5. Educational Activities
6. Student Activities
7. Publications and Section History
8. Electronic Communication Activities

Section 2

The Chair of the Standing Committees shall be appointed by the Section Chair with the approval of the Section Executive Committee. Their term will be the same as that of the elected officers of the Section.

Section 3

Each Committee Chair shall appoint his/her Committee members, with the approval of the Section Executive Committee, and their term will be the same as that of the committee chair.

Section 4

The duties of the Standing Committees shall be as specified in the RAB Operations Manual.

ARTICLE V - Management

Section 1

The management of the Section shall be done by the Section Executive Committee, which shall consist of the elected officers, the Past Section Chair and the following:

- 1 All Chapter Chairs
2. Standing Committee Chairs
3. Additional Members as co-opted by the Section Executive Committee.

The number of elected voting members must be at least one greater than appointed members. Chapter Chairs, elected by their membership, are considered "elected" official, and so is the Past Section Chair.

Section 2

A majority of the Section Executive Committee shall constitute a quorum. A quorum shall be necessary for the Section Executive Committee to conduct the business of the Section

Section 3

Meetings of the Section Executive Committee shall ordinarily be held bi-monthly and shall be called by the Section Chair or by a request of any three members of the Section Executive Committee.

Section 4

The fiscal year of the Section shall be January 1 – December 31.

ARTICLE VI - Nomination and Election of Officers

Section 1

A Nominating Committee consisting of three members, excluding the then officers of the Section and members intending to stand as candidates for office, shall be appointed by the Section Chair with the approval of the Section Executive Committee. If available to do so, the Past Section Chair will serve as Chair of the Nominating Committee.

Section 2

The nominations made by the Nominating Committee shall be announced to the Section membership and, following this, a minimum of 28 days shall be allowed for additional nominations by petition. In order to be valid, the petition must be signed by **20 or more voting members or 10% of the Section membership, whichever is less.**

Section 3

If only one nomination is made for each office, the election shall be declared by acclamation at a meeting of the Section general membership or the Section Executive Committee. If additional nominations are made, election shall be held by ballot, mailed or made available on the Internet to the membership with the votes counted by a Tellers Committee appointed by the Section Chair.

Section 4

The timetable for this procedure is as follows:

Appointment of Nominating Committee:	no later than August 1
Announcement of Nominations/Call for petition candidates:	no later than September 15
Close nominations by petition:	no later than October 15
If required, a ballot shall be mailed/posted on the web prior to:	October 30
Declaration of Result:	November 30

Section 5

A plurality of the votes cast shall be necessary for election.

ARTICLE VII - Finances

Section 1

Without prior authorization of the IEEE Executive Committee, Section funds can be used only for normal operations of the Section. Those activities which fall outside of normal operations

include donations, establishment of scholarship funds, and investment of funds outside of the IEEE Investment Program. Additional information is available from IEEE Financial Services Staff.

Section 2

All expenditures of Section funds must be approved by Section Chairperson.
(Suggested: Section Treasurer and/or Chair)

Section 3

The Section Chairperson, Treasurer, and Secretary or any two of these three persons shall be authorized to draw funds as approved by the Section Executive Committee.

Section 4

If permitted by government and banking regulations, all unit bank accounts will provide for the signature authority of the IEEE Staff Director, Financial Services.

ARTICLE VIII – Subunits

Section 1

The Section shall encourage the formation of subunits, including Society Chapters and Affinity Groups. The Section shall support the efforts of subunits to serve the members.

Section 2

Management of the subunit will be undertaken by the Section and governed as detailed in these bylaws, including financial activity where appropriate, as well as officer and election activity.

ARTICLE IX - Amendments

Section 1

Proposals for amendments to these Bylaws may originate in the Section Executive Committee or by a petition signed by 20 or more voting members.

Section 2

Amendments to or revocation of these Bylaws shall be in accordance with the IEEE Bylaws, RAB Bylaws and RAB Operations Manual. Such amendments must be reviewed by IEEE Staff, and approved by the Region Director and Regional Activities Board.