

TCS Fee Notification

Dear IEEE Members & Volunteers,

In 2015, the IEEE Board of Directors adopted a motion to recover some of the costs incurred in supporting technically co-sponsored conferences and the publication of their papers or record in Xplore. The IEEE MCE team developed and deployed procedures to collect these fees as part of the conference application process. This process began in January 2015 for all society TCS conferences. Until recently, MGA had been absorbing the TCS charges for its geographic units. The IEEE Member and Geographic Activities Board approved the following TCS Fee Motion as final policy for handling the TCS fees at the November 2017 IEEE Meeting.

Motion:

For any technically co-sponsored conference in which there is no (0%) IEEE financial interest, the MGA co-sponsor shall arrange (via an approved MoU) for recovery of IEEE operation costs in the form of TCS fees. Effective for conferences for which the creation of the MoU starts after 1 January 2018, the fees are \$1000 per event plus \$15 for each paper that is optionally published in Xplore. As an exception to this general policy, MGA will continue to pay those fees if the external (non-IEEE) financial sponsor has a National Society Agreement with IEEE or has a Sister Society Agreement with one or more of the IEEE Societies.

Therefore, for all conference applications received 1 January 2018 or later, in which an MGA Geographic Unit is a technical co-sponsor, the MGA TCS Fee policy shall apply. **Starting 1 March 2018, IEEE MCE will deploy processes to collect the TCS fees for conferences with applications submitted 1 January 2018 or later.**

MGA and MCE are working together to support Geographic Units during this transition. You can expect more detailed communications about TCS fees, related website content, and webinar training in early 2018. In the meantime, please begin communicating this information to volunteers in your local area responsible for organizing conferences.

Thank you,

Francesca Mingione

Conference & Event Project Manager

IEEE Member & Geographic Activities (MGA) | [445 Hoes Lane, Piscataway, NJ 08854 USA](#)
t: [+1 732 981 2878](#) | f: [+1 732 465 6447](#) | f.mingione@ieee.org | www.ieee.org
[Why Conferences Matter - The Global Technical Community](#)

IEEE - Advancing Technology for Humanity